



**Aston-Mansfield Community
Centre**

Toronto Avenue, Manor Park 
London, E12 5JF
0208 478 2468 

info@aston-mansfield.org.uk 

Job Description Heritage Young Facilitator

Job title:

Heritage Young Facilitator.

Time commitment:

30 hours a month

Location:

Aston-Mansfield Community Centre, Manor Park, E12 5JF

Duration:

12 months

Salary:

£13.15 per hour

Direct line manager and accountability:

Youth Manager & Project Co-ordinator

Background:

Aston-Mansfield has been working in the heart of east London for over 130 years. Our work with children, young people and families offers hope and practical experiences to build aspirations and create better futures. Working with over 600 young people each year, our aim is to create a vibrant and inclusive learning environment so that young people can become successful and active citizens contributing to their communities.

We are proud of our work in developing and supporting young people from minoritised communities to build resilience and confidence, equipping them with the tools and skills to make positive life choices through our peer-led training and learning workshops. Our formula of formal and informal learning, together with interactive, fun and creative activities, meets different learning needs and provides a joyous and safe environment for young people to flourish. Our work with young people has achieved the London Youth Bronze Quality Mark award for 2022 to 2025.

We are seeking enthusiastic and dedicated young people aged 18-25 who possess excellent communication skills and a strong sense of initiative to support with the delivery of our Heritage Project "Old Stories, New Voices" as Young Facilitators. In this role you will ensure that we meet heritage principles, provide guidance on matters related to the interpretation, recreation and promotion of Aston Mansfield's rich cultural heritage, engage and encourage young people and the wider community to get involved.



www.aston-mansfield.org.uk 

[@astonmansfield](https://www.instagram.com/astonmansfield)    

Registered Charity Number: 220085



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This role involves a combination of research, project management, community engagement and offers a unique opportunity to develop leadership skills, gain valuable experience in heritage management, and contribute to meaningful community projects. If you have a love for history and a desire to create a lasting impact, we want to hear from you!

Primary Tasks:

- To support the development and delivery of Aston-Mansfield's heritage programme and act as a representative of Aston-Mansfield at appropriate forums and events and build relationships with relevant stakeholders.
- Promote, encourage and sustain youth participation of Aston-Mansfield's heritage programme by supporting cohorts of young participants.
- Co-design and co-deliver learning days, training days, socials and meetings to youth participants.
- Collect feedback from participants and report on the effectiveness of activities.
- Advise on heritage good practice of preservation, accessibility and marketing of Aston Mansfield's Heritage.
- To work closely with the Youth Team and support with the delivery of youth programmes.

Person Specification:

Education, qualifications & experience

- Live, work or study in Newham.
- Experience of working with groups of young people
- Knowledge and understanding of safeguarding young people
- Experience of being involved in community/heritage projects
- Experience of collecting data for impact measurement
- Experience of outreach, recruitment and retention of young people on a programme

Skills/Abilities

- Flexibility and resourcefulness.
- Excellent communication skills with the ability and confidence to establish positive relationships with young people and wider community to encourage their participation and understanding of heritage.
- Ability to work effectively in a team.
- Ability to work effectively with young people
- Ability to facilitate small working groups

Personal qualities

- Friendly, cheerful, positive and self-driven, able to work independently and as part of the team
- Passionate about heritage and sharing the enthusiasm for heritage to young people and other stakeholders.




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- Show a flexible approach to accommodate changing priorities
- Share Aston-Mansfield's values and ethos
- Able to work in the evenings and weekends

A satisfactory enhanced DBS check is required for this role

To apply, please send a CV and covering letter stating how your experience meets the person specification to shanaz.begum@aston-mansfield.org.uk

Closing date for applications is 5pm, Wednesday 4th September 2024.

Interviews will take place in the week commencing 9th September.



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